



Job Description

Position Title: Plant O&M Manager
HR MILNER STATION

Title of Immediate Supervisor: Station Manager

PLANT OVERVIEW

The HR Milner Generating Station ("Milner" or "Plant") is a 204 MW natural gas fired state-of-the-art facility that provides electric energy to the Province of Alberta and is situated in the Smoky River Valley, approximately 20 km north of Grande Cache and about 445 km west of Edmonton. Milner is important to the local economy of the region providing employment to approximately 21 employees.

Milner is owned by Maxim Power Corp. ("MAXIM" or the "Company") with headquarters located in Calgary, AB. MAXIM is currently increasing the capacity of Milner to approximately 300 MW and concurrently will realize an improvement in the efficiency of the plant by investing in heat recovery combined cycle technology.

GENERAL SUMMARY

The Operations & Maintenance Manager ("O&M Manager") is responsible for directing all Operations and Maintenance activities at the Plant. The O&M Manager assures that the Plant is operated in compliance with applicable safety, environmental, counterparty Agreements, and power generating requirements. The O&M Manager assures that an adequate supply of manpower, tools, equipment, spare parts, and consumables are available at all times to provide for the safe and efficient operation of the plant. The O&M Manager is responsible for maintaining plant security.

WORKING RELATIONSHIPS

The O&M Manager reports to the Station Manager and oversees operations, maintenance, and site services personnel.

ESSENTIAL FUNCTIONS

- Responsible for ensuring that all plant personnel and plant objectives are in alignment with corporate requirements.
- Responsible for implementing, and monitoring, key Plant operational efficiency & performance metrics in accordance with the Company's targets.
- Act as a back up to the Station Manager, when required.
- Administer the Plant's Safety, Operations, Maintenance, Administrative, Training, Chemistry and Environmental QA/QC programs to assure the safe, efficient, and reliable operation of the plant.

- Manages, oversees and coordinates projects including preventative maintenance and planned/unplanned Plant outages.
- Interacts with approved consultants, suppliers and service providers.
- Ensure fuel activities and objectives are beneficial to the Plant's needs and operating requirements.
- Implement training and qualification programs to assure that Plant procedures are understood and properly followed by all plant personnel.
- Conduct periodic reviews of Plant policies and procedures to assure that they reflect current plant operating requirements.
- Support the sourcing, screening and hiring of new or replacement personnel as needed.
- Verify that the certification status of operation and maintenance personnel is maintained and current.
- Assists in the preparing and executing of a Plant Business Plan as well as the Budget / profit and loss.
- Ensure that the morale and motivation of plant personnel is maintained at a high level at all times.

JOB QUALIFICATIONS

- First Class Power Engineering ticket is an asset. Ten plus years of power plant experience is required.
- At least three years experience managing management and administrative personnel with strong leadership, motivational and communication skills.
- Experience managing personnel in a unionized environment is an asset.
- Knowledge and understanding of applicable legislation and standards.
- Strong problem-solving skills, strategic thinking and decision making.
- Superior time management and prioritization skills.
- Strong written and oral communication skills.

MAXIM offers a competitive salary and benefits package.

Please apply in confidence by sending your resume outlining your qualifications as they relate to this position to:

Maxim Power Corp. 1800, 715 – 5th Ave. S.W. Calgary, AB T2P 2X6 or Email:
careers@maximpowercorp.com.

We would like to thank all applicants for their interest however, only those considered for an interview will be contacted.