



Based in Calgary, Alberta, MAXIM is one of Canada's largest truly independent power producers. MAXIM is now focused entirely on power projects in Alberta. Its core asset – the 204 MW H.R. Milner Plant ("M2"), in Grande Cache, AB – is a state-of-the-art natural gas-fired power plant that commissioned in Q2, 2020. MAXIM is currently increasing the capacity of M2 to approximately 300 MW and concurrently will realize an improvement in the efficiency of the plant by investing in heat recovery combined cycle technology. In addition, MAXIM continues to explore additional development options in Alberta including its currently permitted gas-fired generation projects and the permitting of its wind power generation project. For more information about MAXIM, visit our website at [www.maximpowercorp.com](http://www.maximpowercorp.com). MAXIM presently has an opportunity for a:

**Director, Tax and Treasury**  
**CALGARY, ALBERTA**

Reporting to the CFO & Vice President, Corporate Development, the Director, Tax and Treasury is directly responsible for all tax and treasury functions at MAXIM. The tax function includes tax planning strategies and tax compliance as well as tax reporting. The treasury function includes overseeing and ensuring compliance with all banking agreements, cash forecasts, financial planning, procurement, and investment of funds. This position is also responsible for assisting the CFO & VP, Corporate Development with risk management including: assessing financial and non-financial risks, evaluating risk management solutions and making decisions under conditions of uncertainty. The Director, Tax and Treasury will have specific accountability for the following:

**Tax**

- Provides leadership in developing strategies in relation to optimizing the tax position.
- Responsible for the preparation of all Canadian and US corporate tax returns and remittances for MAXIM entities.
- Prepare consolidated and standalone tax reporting for Financial Statement preparation and MD&A.
- Document taxation policies and procedures.
- Initial investigation and responding to queries from taxation authorities.
- Coordinate the work of external consultants as required.
- Investigation of the tax consequences for planned transactions.

**Treasury**

- Oversee all banking arrangements, loans and debt instruments and optimization of cash balances.
- Accountable for development and maintenance of and adherence to treasury policies and procedures.
- Review and analyze working capital requirements and report to the Executive Leadership Team.
- Maintain a detailed working knowledge of all banking and debt controls.
- Managing all bank relations for non-investment accounts.
- Managing foreign currency and interest rate hedging.
- Assist with cash requirements relating to contracts and commitments, incorporating requirements into the weekly cash forecast.
- Review and report on compliance with debt covenants.
- Assist the Executive in raising debt and equity financing and such other financing as may be contemplated.

**Risk Management**

- Evaluate risk management goals and objectives of MAXIM and align these with overall corporate and operational objectives.
- Implement and maintain risk management processes and procedures of MAXIM.
- Responsible for advising on MAXIM's contractual risk transfer, claims management and corporate loss prevention.

**Financial Analysis**

- Assist the corporate development, operations, or finance team in performing due diligence for acquisitions, divestitures and projects, as requested.

**Other**

- Report to the Audit and Risk Management Committee on pertinent updates within the scope of the underlying position, as requested.
- Develop, coach and mentor junior finance staff as needed within the scope of the position. This includes ensuring tasks are completed efficiently while enhancing employee engagement.

The ideal candidate would possess a CPA designation with at least 10 years of post-designation experience (power industry experience is an asset). The candidate should have strong written and oral communication skills as well as strong corporate tax and transfer pricing background. Completion of the CPA In-Depth Tax Program (or equivalent program) is a requirement.

MAXIM offers a competitive salary and benefits package (including a bonus program and stock options).

Please apply in confidence by sending your resume outlining your qualifications as they relate to this position before October 15, 2021 to:

**Maxim Power Corp. 1800, 715 – 5<sup>th</sup> Ave. S.W. Calgary, AB T2P 2X6 or Email: [careers@maximpowercorp.com](mailto:careers@maximpowercorp.com).**

We would like to thank all applicants for their interest however, only those considered for an interview will be contacted.

**Posted September 22, 2021**